

## **\*\*\* Gift Bearers & Farewell Ministry \*\*\***

- The schedule of mass ministries is located in both the sacristy and the small usher's room in the back of the church. If unable to fulfill your duty, please responsibly find a replacement. Either change the schedule or let the ushers know the day of your assignment.
- The small usher's room is also where the weekly bulletins are kept for after-mass distribution.
- Gift Bearers should sit nearer the back of church for easy access to the gift table and easy exit for the farewell hospitality.

### **Offering Time**

- Near the completion of the offertory collection, at least three people are needed (as scheduled) to present gifts to the altar areas. Proceed to the gift table and wait for the ushers to bring the collection to you for presentation.
  - 1<sup>st</sup> - Bread (Ciborium containing hosts)
  - 2<sup>nd</sup> - Wine (In pitcher or chalice)
  - 3<sup>rd</sup> - Gifts (Collection Basket) If larger basket is used, two people could carry it/one on either side using handles provided
- Carry gifts in an elevated, reverent manner to the altar.
- Give to Father, and step to the side.
- All offer a slight bow of acknowledgement after the offering(s) have been received by Father. Then return to your places.

### **Farewell Time**

- At the beginning of the final song, move to the back of the church.
- Retrieve the bulletins from the usher's room. If enough people are available, take 15 bulletins to the east door (the door which leads to the rectory) and distribute, or simply leave on the table for parishioner/guest pick-up. Then split the rest in half -
  - No less than two people to distribute bulletins at the front door
  - Two people preferable to distribute bulletins at the west door (facing parking lot)
- Be available at doors immediately following (or a little sooner) when church is dismissed, with bulletins in hand.

Smile! 😊 Smile! 😊 Smile! 😊

- Invite people to come again and help others with individual needs--- helping people who need assistance out to their car, with walkers, wheelchairs, etc.
- Again be on the "look out" for new faces ---visitors, new members, and those returning to the church and INVITE them to come again.
- Direct guests to sign the guest book
- Hold doors for people needing assistance—older people, disabilities, and parents with children.
- If people appear unsure or looking for something, anticipate a question, with "How can I help you?"
- INVITE people to stay for coffee and/or potluck when it follows Mass
- Listen - If there are any questions you can't answer, let someone know so an answer can be given. If no one available this day, contact secretary, Dawn, 867-2179 Monday - Thursday, 8:30 a.m. - 12:30 p.m. or e-mail: [sspeterpaul@charter.net](mailto:sspeterpaul@charter.net).
- Serve people in any way they need

## Skills Needed

A friendly smile and welcoming personality. Comfortable meeting and greeting others.

- Desire to serve
- Comfortable meeting and greeting people
- Dependability - Call someone else to greet if you are unable to do so

## What to Wear

Dress comfortably and in a manner that is tasteful, dignified, and respectful of your role as a representative of Sts. Peter and Paul Parish community.