

# EXTRAORDINARY MINISTERS OF HOLY COMMUNION

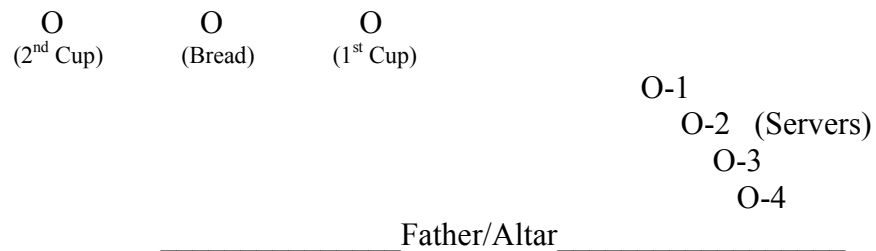


## **General Information**

1. An ordinary minister is the priest  
An extraordinary minister is a lay minister or called a Eucharistic Minister
2. This ministry must be approved by Father to participate.
3. Be present or provide a substitute for all assigned times.
4. Come with a sincere heart to love and serve your Lord and each other by reverently sharing his Body and Blood.
5. Try to be present in the sacristy by 10:50 (or 10 minutes before mass you are serving) when you pick up your cross. At this time, you may share in prayer with others serving.
6. During most mass times, there will be approximately 195 hosts available divided between two ciboriums and  $\frac{3}{4}$  c wine in each of two chalices.
7. Father may not distribute the Body of Christ from the same side of the center aisle each week.
8. If we have a visiting priest, do as you know and “go with the flow”. You may wish to introduce yourself and ask if he has any special requests of procedure.

## **Distribution Procedure**

1. Share the Sign of Peace, and at the “Lamb of God” move promptly to the altar area, bowing in reverence, then sanitize your hands from the table behind the left pillar. In case there is a larger attendance than originally set up for, a small bowl of extra hosts will be kept on the credence table (the small table holding one pre-filled chalice, one ciborium, purificators, cruet of water, finger bowl and towel).
2. Immediately following Father drinking from the cup, promptly move to the altar area, following the altar servers, as noted below to the left side of the altar (not far from credence table). Don’t wait for any signal from Father. Note who will be doing what by drawing below. No one has to go to the tabernacle.



3. Father will share the Body of Christ with all, then give cups to distributors. The 1<sup>st</sup> distributor will offer the Blood of Christ to servers, starting with #4 first.
4. If disabled people in front pew or other parts of church, 2<sup>nd</sup> cup will follow Father and distribute cup behind him before going to position.
5. Look directly at the person with pleasant face, and simply say “The Body Christ”/”The Blood of Christ” depending which you are distributing. No other words should be used, to keep us in sync with the universal Catholic Church. They should respond, “Amen”.
6. Intinction is not an option. If they try to dip the host, gently cover the cup.
7. Any spills should be immediately wiped up with the purificator you are holding. Then, go to the credence table to leave soiled cloth for a clean one. Return to distribute.
8. If a host drops, pick up and consume or save for Father to consume. Don’t offer to communicant or put back into ciborium.
9. When finished, you may or don’t have to consume leftover wine.
10. Put your vessel on the credence table.
11. When he returns to altar, Father will put leftover consecrated hosts into the tabernacle. All distributors stand with back to people, facing Father and tabernacle. When Father genuflects, make sincere bow of reverence, then leave altar area in orderly fashion.
12. Check after mass that vessels are cleaned properly, put away, and locked in cupboard.

### **Cleaning Vessels**

1. Never submerge chalices. Water can get between pieces and destroy them.
2. Use mild soap (nothing abrasive) on paper towel and wipe tops well.
3. Rinse by holding and dry well with paper towel.

4. Store in cupboard. Lock up & put key where it belongs.

**Have a blessed day and week in further loving and serving the Lord and each other!**